

Republic of the Philippines  
Province of Iloilo  
**MUNICIPALITY OF MINA**  
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**Office of the Sangguniang Bayan**

**ORDINANCE NO. 2018 - 348**

**AN ORDINANCE CREATING INDESPENSABLE POSITIONS IN THE SANGGUNIANG BAYAN AND ACCOUNTING OFFICES TO IMPROVE WORKING EFFICIENCY AND SERVICES TO THE GENERAL PUBLIC**

**WHEREAS**, the Office of the Sangguniang Bayan needs to be enhanced providing or creating higher position levels so as to upgrade and improve service delivery to its constituency;

**WHEREAS**, the Accounting Office is undermanned in terms of personnel working on voluminous documents required by the office, thus additional positions is needed.

**NOW, THEREFORE:**

**BE IT ORDAINED** by the Sangguniang Bayan of Mina, Iloilo in session assembled that:

**Section 1.** There shall be created indispensable positions to the following offices, to wit:

- a.) Office of the Secretary to the Sanggunian
  - a.1 One (1) Local Legislative Staff Employee II – SG-4
  - a.2 One (1) Bookbinder IV – SG-10
- b.) Office of the Municipal Accountant
  - b.1 One (1) Accounting Clerk II – SG 6
  - b.2 one (1) Accounting Clerk III – SG-8

**Section 2.** Previous ordinances inconsistent with this Ordinance are hereby modified and repealed.

**Section 3.** This Ordinance shall take effect upon approval.

**ADOPTED** this 26<sup>th</sup> day of June 2018, on motion of **Hon. Germaine D. Dableo** duly seconded by **Hon. Juanito D. Grabato, Jr.**

**APPROVED.**

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I hereby certify to the correctness of the above-stated Ordinance.

**MA. DAISY P. PARREÑO**  
Secretary to the Sanggunian

**ATTESTED:**

**HON. BERNARDINO P. CHICHIRITA**  
Presiding Officer

**APPROVED:**

**HON. REY P. GRABATO**  
Municipal Mayor

