

SUPPLEMENTAL PROCUREMENT PLAN
For the __2nd QUARTER____, FY __2017__

Name of LGU: MINA				
Program Control No.:				
Code	General Description	Quantity/ Size	Unit	Estimated Budget
	USB Flashdrive, 8GB	4	pcs	1,516.00
	Stapler, 35	2	pcs	200.00
	External Hard Drive, 2TB	4	pcs	18,000.00
	Pentel pen (Pilot, Black)	2	pcs	80.00
	Yellow Pad	4	pad	171.00
	Pentel Pen Refill Ink (Pilot, Black)	2	pcs	170.00
	Glue Gun	2	pcs	240.00
	Sticky Notes	4	pad	120.00
	Double-Sided Tape	4	pcs	106.00
	Punch/Ring Binder	1	pc	3,950.00
	Laminating Film (Long)	4	rolls	11,200.00
	Paper Cutter	1	pc	800.00
	Glue Stick (small)	20	pcs	100.00
	Glue (Big)	2	pcs	83.00
	Scissors	4	pcs	94.75
	Hard Disk	1	pc	1,300.00
TOTAL				38,130.75

Prepared by:

(SGD.) JOSE FRANCIS LEGO

Planning Assistant

Submitted By:

(SGD.) ENGR. LUISA A. ALFIN

OIC-MPDC

Approved by:

(SGD.) HON. REY P. GRABATO

Municipal Mayor

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Name of LGU: MINA				
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Code	General Description	Quantity/ Size	Unit	Estimated Budget
	Folder Ordinary (short)	1	doz	60.00
	Record Book 300 pages	2	pc	60.00
	Sliding folder Transparent short	1	doz	120.00
	Sliding folder Transparent long	2	doz	144.00
	Correction Tape	4	pcs	50.00
	Scotch Tape 1"	1	roll	82.00
	Cactus Bondpaper A4	4	reams	185.00
	Pentel pen Black (Broad)	1	pc.	50.00
	Cutter Blade	1	box	50.00
	air Freshner Spray	2	bot.	150.00
	Toilet Bowl Cleaner & Urinal	2	bot.	189.00
TOTAL				1,140.00

Prepared by:

(SGD.) LIDA MAGBANUA

Storekeeper I (D)

Submitted By:

(SGD.) LINNET MARIE JUSTINIANI

MCEC Manager

Approved by:

(SGD.) HON. REY P. GRABATO

Municipal Mayor

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Name of LGU: MINA				
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Code	General Description	Quantity/ Size	Unit	Estimated Budget
	Kawa	1	pc	20,000.00
TOTAL				20,000.00

Prepared by:

Approved by:

(SGD.) EMILYN P. FONTANILLA
OIC - Market Supervisor

(SGD.) REY P. GRABATO
Municipal Mayor

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Name of LGU: MINA				
Program Control No.:				
Code	General Description	Quantity/ Size	Unit	Estimated Budget
	Computer Keyboard	1	unit	500.00
	Computer Monitor	1	Unit	7,000.00
	AVR	1	Unit	1,200.00
	UPS	1	Unit	2,500.00
	External Drive 500GB	1	Unit	6,000.00
	Record Book 300 Leaves	4	pcs	199.00
	Pencil #1	4	box	240.00
	Glue	1	lit	700.00
	Calculator	4	pcs	1,600.00
	USB Flash Drive (8 GB)	4	pcs	1,800.00
TOTAL				21,739.00

Prepared by:

(SGD.) MA. LOURDES MANCIL

Bookbinder II

Submitted By:

(SGD.) ELEANOR PASUQUIN

OIC-Mun. Accountant

Approved by:

(SGD.) HON. REY P. GRABATO

Municipal Mayor

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Name of LGU: MINA				
Program Control No.:				
Code	General Description	Quantity/ Size	Unit	Estimated Budget
	USB (8 GB)	4	pcs	4,000.00
	Correction Pen	10	pcs	800.00
	Paper Cutter	5	pcs	150.00
	Monitor	2	unit	5,000.00
TOTAL				9,950.00

Prepared by:

(SGD.) JENNIVEL M. ALBARIO

Bookbinder III

Submitted By:

(SGD.) HON. BERNARDINO P. CHICHIRITA

Municipal Vice Mayor

Approved by:

(SGD.) HON. REY P. GRABATO

Municipal Mayor

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Name of LGU: MINA				
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Code	General Description	Quantity/ Size	Unit	Estimated Budget
	USB (8 GB)	4	pcs	4,000.00
	USB (4 GB)	4	pcs	3,000.00
TOTAL				7,000.00

Prepared by:

(SGD.) JENNIVEL M. ALBARIO
Bookbinder III

Submitted By:

(SGD.) MA. DAISY P. PARREÑO
Secretary to the Sanggunian

Approved by:

(SGD.) HON. REY P. GRABATO
Municipal Mayor