

Republic of the Philippines  
Province of Iloilo  
MUNICIPALITY OF MINA  
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**Office of the Sangguniang Bayan**

**ORDINANCE NO. 2017 - 303**

**AN ORDINANCE CREATING INDISPENSABLE POSITIONS AND DELETION OF THOSE POSITIONS NOT PRESENTLY MUCH NEEDED BY THE PRESENT ADMINISTRATION**

**BE IT ORDAINED** by the Sangguniang Bayan of Mina, Iloilo in session assembled that:

**Section 1.** There shall be hereby created indispensable positions to the service in the offices concerned, to wit:

- 1.a)** Office of the Mayor
  - 1.a.1 Photographer III – SG-10
- 1.b)** Office of the Human Resource Management
  - 1.b.1 Human Resource Management Aide – SG 4
- 1.c)** Office of the Civil Registrar
  - 1.c.1 Clerk II – SG 4
- 1.d)** Office of the General Services Office (GSO)
  - 1.d.1 Utility Worker I (B) – SG - 1
- 1.e)** Office of the Municipal Accountant
  - 1.e.1 Accounting Clerk I – SG 4
- 1.f)** Office of the Municipal Treasurer
  - 1.f.1 Bookbinder III – SG -7
- 1.g)** Office of the Municipal Health Officer
  - 1.g.1 Nurse II – SG 14
  - 1.g.2 Radiologic Technician III – SG – 13
- 1.h)** Office of the Municipal Engineer
  - 1.h.1 Engineer IV – SG – 22
- 1.i)** Office of the Municipal Economic Enterprise.  
Operation of Market/Slaughterhouse:
  - 1.a.1 Market Specialist II – SG 15

**Section 2.** Positions not so needed shall hereby be deleted in the offices concerned, to wit:

- 2a.** Office of the Municipal Administrator
  - 2.a.1 Licensing Officer III – SG – 18
- 2.b.** Office of the HRMO
  - 2.b.1 HRMO II – SG - 15
- 2.c.** Office of the Local Disaster Risk Reduction Management
  - 2.a.1 LDRRM Officer IV – SG 22
  - 2.a.2 LDRRM Officer II – SG 15
  - 2.a.3 Civil Defense Assistant – SG 8

- 2.d)** Office of the Municipal Civil Registrar
  - 2.d.1 Registration Officer III – SG 18
- 2.e) Office of the GSO
  - 2.e.1 Reproduction Machine Operator II (B) – SG 4
- 2.f)** Office of the Municipal Recreation Centers, Building, Equipment and facilities
  - 2.c.1 Revenue Collection Clerk I – SG 5
- 2.g)** Office of the Municipal Accountant
  - 2.d.1 Bookbinder II – SG 4
- 2.h) Office of the Municipal Treasurer
  - 2.e.1 Disbursing Officer II – SG – 8
  - 2.e.2 Revenue Collection Clerk I – SG – 5
- 2. i) Office of the Information Technology Officer
  - 2.i.1 Information Officer IV – SG 22
- 2.j. Office of the Municipal Health Officer
  - 2.j.1 (2) Midwife II – SG – 8
  - 2.j.2 (1) Midwife I – SG – 6
- 2.k) Office of the Municipal Agriculturist
  - 2.h.1 Engineer II - SG 16
  - 2.h.2 Administrative Assistant – SG 8
- 2.l) Office of the Municipal Engineer
  - 2.g.1 Heavy Equipment Operator II – SG - 6
- 2.m) Operation of Lying-in Maternity Clinic and Laboratory/Medical Clinic
  - 2.m.1. Nurse I – SG 10
  - 2.m.2 Midwife IV – SG 13

**Section 3.** Ordinances inconsistent with this Ordinance are hereby repealed.

***ADOPTED this 26<sup>th</sup> day of January 2017, on motion of Hon. Germaine D. Dableo duly seconded by Hon. Celso S. Justado.***

**APPROVED.**

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I hereby certify to the correctness of the above-stated Ordinance.

**(SGD.) MA. DAISY P. PARREÑO**  
Secretary to the Sanggunian

**ATTESTED:**

**(SGD.) HON. BERNARDINO P. CHICHIRITA**  
Presiding Officer

**APPROVED:**

**(SGD.) HON. REY P. GRABATO**  
Municipal Mayor