

Republic of the Philippines
Province of Iloilo
MUNICIPALITY OF MINA
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Office of the Sangguniang Bayan

ORDINANCE NO. 2016 - 297

AN ORDINANCE CREATING THE HUMAN RESOURCE AND DEVELOPMENT
OFFICE AND CERTAIN ORGANIC POSITIONS IN DIFFERENT OFFICES WITHIN
THE LOCAL GOVERNANCE ORGANIZATION

WHEREAS, the Municipal Government of Mina aims to improve the efficiency of its service delivery to its constituency in terms of effectiveness in the local governance;

WHEREAS, in view of this, there is a need to create an office as well as several organic positions responsible in the delivery of basic to its constituency.

NOW, THEREFORE:

BE IT RESOLVED by the Sangguniang Bayan of Mina, Province of Iloilo in assembled that:

Section 1. There shall hereby be created the Office of the Human Resource Management and Development, a separate office from the Office of the Mayor.

Section 2. There shall hereby be created certain positions at the **Office of the Mayor, to wit:**

- a. Property Custodian SG-8/1
- b. Book Binder III, SG 7/1
- c. Photographer II, SG7/1

Section 3. There shall hereby be created certain position at the **Office of the MEEEO, to wit:**

- a. Audio Visual aids Technician III, SG 10/1

Section 4. There shall hereby be created the position at the **Office of the Information Technology, to wit:**

- a. Information Officer IV, SG 22/2

Section 5. There shall hereby be created certain positions at the **Office of the Revenue and Disbursement Services, to wit:**

- a. Local Revenue Collection Officer I, SG 11/2
- b. Disbursing Officer II, SG 8/1

Section 6. There shall hereby be created certain positions at the **Office of the Municipal Engineer, to wit:**

- a. Electronic and Communication Technician II, SG 8/1
- b. Auxiliary Machine Operator III, SG 8/1

Section 7. There shall hereby be created certain positions at the **Office of the HRMO**, to
wit:

- a. HRMO IV, SG 22/2
- b. HRMO V, SG 24/2

Section 8. There shall hereby be created certain positions at the **Office of the DRRM**, to
wit:

- a. LDRRM Officer IV, SG 22/2
- b. LDRRM Officer V, SG 24/2

Section 9. There shall hereby be created certain position at the **Office of the General Services**, to **wit:**

- a. Administrative Officer I, 11/2

Section 10. Previous ordinances and resolutions with provisions inconsistent hereto are hereby modified and repealed.

Section 11. This Ordinance shall effect upon approval.

ADOPTED this 6th day of October 2016, on motion of *Hon. Germaine D. Dableo* duly seconded by *Hon. Jose G. Salanio, Jr. and Hon. Juanito D. Grabato, Jr.*

APPROVED.

I hereby certify to the correctness of the above-stated Ordinance.

(SGD.) MA. DAISY P. PARREÑO
Secretary to the Sanggunian

ATTESTED:

(SGD.) HON. BERNARDINO P. CHICHIRITA
Presiding Officer

APPROVED:

(SGD.) HON. REY P. GRABATO
Municipal Mayor